



## Exhibitor Information

- What is the location of Texas Chapter of NAEMSP Texas EMS Medical Director Conference?
  - All functions will be held at the Kalahari Resort and Convention Center. 3001 Kalahari Boulevard, Round Rock, Texas 78665
- Where is the exhibit space?
  - Exhibits will be set in Pre-function 1 outside of Kalahari Salons A-D.
- When are the exhibit hours?
  - Exhibit hours run Monday, April 3, 2023, from 10:00 am – 7:00 pm. Tuesday, April 4, 2023, from 10:00 am – 3:30 pm.
- What will my exhibit space include?
  - This will be an 8ft tabletop exhibit. Included is a draped table with two chairs. A sign with your company name will be provided.
- When will onsite registration begin?
  - Registration will open at 8 am Monday, April 3rd.
- When can I start setting up my exhibit space?
  - Setup for your exhibit space can begin as early as 8:00 am on Monday, April 3rd.
- Will there be electricity and internet available?
  - Anyone needing electrical or internet will need to complete the [Vendor Form](#) and email it to [rrcatering@kalahariresorts.com](mailto:rrcatering@kalahariresorts.com).
- How do I ship to the Conference Center?
  - FedEx Office will manage all shipping and receiving onsite. Please view the [Shipping Form](#) for instructions, pricing and contact information.